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 o the CWA Budget Director at hudgetdirector @ealiforniawatercolor.org and the Director in charge of your department If submitting by US Postal Service, send this completed form along with the original receipts to CWA, PO Box 4631, Walnut Creek, CA 94596 Allow extra time for processing Date: Phone Number with area code: Your Name: Street Address: City, State & Zip: Expense Details - Please show which Committee(s) to be Charged: California Shows, Membership/Programs, National Exhibition, Outreach, Workshops, Other (explain Other in comment area below) Committee(s) to be charged Nature of expense Amount Total Amount Requested Total Amount Requested Trequesting check for someone else, please provide Have you verified this address is correct? Check Payable to: WHEN DO YOU NEED THIS CHECK SENT - (please check one or the check will not be processed) OK To Mail Now OR Need Check by: Give Requestor Check to handle themselves HOLD and bring the check to me at	f submitting by email, check re	equest form and support	ing documentation and send to:	
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